

San Jose Conservation Corps + Charter School  
Board of Directors – **Executive Committee Meeting Agenda**

Tuesday, **October 25, 12:00 – 1:30 PM**

<https://us02web.zoom.us/j/89309391506?pwd=SDI1UklvMGdmSjliVXFQb3BSZU1VZz09>

**CALL TO ORDER** (Time: \_\_\_\_\_)

**ROLL CALL** (as noted below)

<b>Board Members:</b>	<b>Staff:</b>
Liz Hunt (President)	Dorsey Moore (Executive Director)
Ramon Zaragoza (Vice-President)	Kim Nguyen (Controller)
Bedriye Usta (Treasurer)	Rahul Sharma (Charter School Principal)
Brenda Burks-Herrmann (Secretary)	Jaime Croteau (VP, Community Impact)
A Sandra Murillo (Past President) - on leave	Andrea Maes (Ed Development Consultant)

**I. FOR APPROVAL: AGENDA**

The Committee will approve the agenda with additions or deletions.

**II. FOR APPROVAL: VIRTUAL MEETING**

The Committee shall reconsider the circumstances of the emergency, and if the state of the emergency continues to directly impact the ability of Committee members to meet safely in person.

**III. FOR APPROVAL: PUBLIC COMMENT**

This portion of the meeting is reserved for persons desiring to address the Committee on any matter not on the Agenda. The Committee welcomes this opportunity to listen; however, in compliance with the Brown Act, the Committee is not permitted to take action on non-agenda items. Speakers are limited to three (3) minutes.

**IV. FOR APPROVAL: MEETING MINUTES**

The Committee will approve the September 27, 2022 Executive Committee meeting minutes.

**V. BOARD COMMITTEE UPDATES**

Members of the public will have the opportunity to comment on any matter on the Agenda. Speakers are limited to three (3) minutes.

**A. Executive Committee** - Liz Hunt

1. **New Board Members** - Stephanie Orosco will be attending the 11/3 Board meeting to be voted on.
2. **Board Meetings** - will be hybrid starting 11/2/22; Board members can decide if will attend in person or via Zoom. Meetings will be at 1560 Berger Drive, San Jose in the community room.

**B. Governance Committee** - Liz Hunt

1. **Committee Membership** - Brenda has joined the Governance Committee. Have not heard back from Isaac Orona about being on Audit Committee.
2. **Board Recruitment** - report on if prospective Board members attended 9/30 luncheon.

**C. Charter School Committee**

1. **Principal's Report** - Rahul Sharma
2. **Head of School Report** - Dorsey Moore

**D. Human Resources Committee** - Liz Hunt

1. **Diversity, equity, and inclusion (DEI) work** – Staff is making good progress and report will be in spring.

**E. Finance Committee** - Bedriye Usta & Kim Nguyen

1. *Recommend for Approval by Board:* **Charter School Sept 2022 Financial Report**
2. *Recommend for Approval by Board:* **San Jose Conservation Corps Sept 2022 Financial Report**

**F. Fundraising Committee** - Liz Hunt

1. **Annual Luncheon** – summary report about the event

**G. New Business Development Committee** - Dorsey Moore

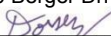
**VI. EXECUTIVE DIRECTOR REPORT** - Dorsey Moore

**VII. NEXT EXECUTIVE COMMITTEE MEETING** - Discuss if Tuesday, November 22th, 12:00-1:30 pm works for everyone. Ramon will lead the meeting. **FOR APPROVAL:** The Committee shall decide if the next Committee meeting will be held virtually.

**ADJOURNMENT** (Time: \_\_\_\_\_)

**CERTIFICATION OF POSTING AGENDA**

I declare that the foregoing agenda was posted and available for review at the Administrative Offices of the San Jose Conservation Corps Charter School, 1560 Berger Drive, San Jose, CA 95112. The agenda is also available on the SJCCCS website at sjcccs.org.

  
Dorsey Moore, Executive Director

10/21/2022  
Date

In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the San Jose Conservation Corps Charter School (SJCCCS) 24 hours prior to the meeting at (408) 283-7171. Materials related to an item on this agenda submitted to the SJCCCS after distribution of the agenda packet are available for public inspection at the SJCCCS Administrative Offices at 1560 Berger Drive, San Jose, CA 95112 during regular business hours.