

SAN JOSE CONSERVATION CORPS + CHARTER SCHOOL

Board of Directors - Meeting Minutes
Thursday, April 7, 2022, 7:30 - 9:00 am
Meeting held via ZOOM

CALL TO ORDER (Time: 7:35 AM)

ROLL CALL

Board Members A= Absent, P=Present

P	Liz Hunt (President)	P	Jim Stoch	P	John Medina
P	Ramon Zaragoza (Vice President)	A	Steve Lopes	P	Alex Webb
P	Bedriye Usta (Treasurer)	P	Hamid Saadat	P	Deryk Clark
P	Brenda Herrmann (Secretary)	P	Leslie Brown	P	Michelle Retana
A	Sandra Murillo (Past President)	P	Chris Cruz	A	Sonia Avitia

Staff Present: Dorsey Moore, Jaime Croteau, Kim Nguyen, Melissa DeVos, Rahul Sharma, Sergio Gonzalez, & Sheila Lau.

I. APPROVAL OF AGENDA

On a motion made by Hamid and seconded by Jim, the Board approved the meeting agenda with no changes. Vote: Aye by Alex, Bedriye, Brenda, Deryk, Hamid, Jim, Leslie, Liz, & Steve.

II. APPROVAL OF VIRTUAL MEETING

On a motion made by Alex and seconded by Hamid, the Board reconsidered the circumstances of the emergency, and because the state of the emergency continues to directly impact the ability of Board members to meet safely in person, the Board approved to continue to meet virtually. Vote: Aye by Alex, Bedriye, Brenda, Chris, Deryk, Hamid, Jim, Leslie, & Liz.

III. PUBLIC COMMENT

There were no public comments on items not on the agenda.

IV. APPROVAL OF CONSENT AGENDA

On a motion made by Chris and seconded by Alex, the Board approved the March 3, 2021 Board minutes, the Charter School February 2022 Financial Report, and the SJCC February 2022 Financial Report. Vote: Aye by Alex, Bedriye, Brenda, Chris, Deryk, Hamid, Jim, John, Leslie, Liz, & Ramon.

V. BOARD COMMITTEE UPDATES

There were no public comments on agenda items.

A. Executive Committee

1. **Brown Act (BA) Compliance** – Liz reminded all Board members that the Form 700 for calendar year 2021 was due on 4/1. Liz has received the form from all but 1 members. Liz announced that Sonia Avitia will be taking a temporary leave of absence from the Board.

B. Charter School Committee

1. **Principal's Report** - Rahul reported that the mural project with Carlos Rodriguez started last Thursday. The Senter campus was approved for a \$10,000 Beautification project; the School was chosen in a competitive application. The Charter School is planning for their first graduation for this school year; it will be in person and completely outdoors on Friday 6/3 at Overfelt High School at 10:30 am. The graduation speaker will be County Supervisor Cindy Chavez.
2. **Head of School Report** - Dorsey thanked Rahul for submitting a competitive proposal for and winning the Beautification Project. We are very excited for Cindy Chavez to be speaking at the graduation this year. It has been over 2 years since we had an in-person graduation. We are hoping to hear the declaration of the hold harmless from the Governor by May. The last two years have been the most challenging years for the Charter School.

C. Human Resources Committee

1. **Diversity, Equity, and Inclusion Work** - No updates.
2. **Salary Study & Compensation Policy** - No updates.

D. Finance Committee - Kim reported that she will schedule the interim audit in May and the final audit in September.

E. New Business Development Committee - Dorsey reported that the bathroom trailers are almost done for the fairgrounds for the shelters. The Zero Waste department moved to 1560 to get ready for the warehouse demo.

VI. CEO Report

- A. **Strategic Planning Update** - Jaime reported that the first Board planning retreat on 3/19 went very well. The strategic planning committee met on 4/6 with Board members who couldn't attend to give them an update on the

discussion. The planning committee will be working on focus groups with corps members to get their input, and a smaller group is working on revamping the mission and vision statement.

- B. Dorsey reported that the Corpsmember Council hosted a women's history month event last Tuesday. There was a great turn out and they gave out awards to students and corpsmembers. Teresa Alvarado was the speaker.
- C. The CCC is going to provide us with a budget for success navigators.
- D. The first Resilience Corps contract is in the process of winding down. We are working on a new project to work with One Tree Planted.
- E. Sergio presented an update on the Food Security Program. He showed the difference between Second Harvest Food Bank's three warehouses and the food distribution process. Melissa presented the safety skills and training that they built to ensure safety in day-to-day operations. The corpsmember administrative team keeps the department organized and operating smoothly. The Food Security team founded the new DEI Committee.
- F. We will host a mixer to thank our contract and program partners on Wednesday, May 18th from 4 to 7 pm in Hlstory Park in downtown San Jose.

VII. Next Board Meeting - Thursday, May 6 at 7:30 am.

On a motion made by Alex and seconded by Brenda, the Board approved to have a virtual Board meeting on May 6, 2022. Vote: Aye by Alex, Bedriye, Brenda, Chris, Deryk, Hamid, Jim, John, Leslie, Liz, & Michelle.

ADJOURNMENT: 8:26 AM