

San Jose Conservation Corps + Charter School
Board of Directors – Finance & Executive Committee Meeting Agenda

Tuesday, May 23, 2023 12:00 - 1:30 PM

Location: 1560 Berger Drive, San Jose, CA 95126, 1st floor Conference Room

Virtual attendance available at Zoom at:

<https://us02web.zoom.us/j/89309391506?pwd=SD11UklvMGdmSjliVXFQb3BSZU1VZz09>

CALL TO ORDER (Time: _____)

ROLL CALL (as noted below)

Board Members:

Staff:

Liz Hunt (President)	Dorsey Moore (Executive Director)
Ramon Zaragoza (Vice-President)	Kim Nguyen (Controller)
Vacant (Treasurer)	Rahul Sharma (Charter School Principal)
Brenda Burks-Herrmann (Secretary)	Jaime Croteau (VP Community Impact)
Alex Webb (Finance representative)	Andrea Maes (Ed Development Consultant)
	Robert Walker (VP Social Enterprise)

I. FOR APPROVAL: AGENDA

The Committee will approve the agenda with additions or deletions.

II. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Committee on any matter not on the Agenda. The Committee welcomes this opportunity to listen; however, in compliance with the Brown Act, the Committee is not permitted to take action on non-agenda items. Speakers are limited to three (3) minutes.

III. FOR APPROVAL: MEETING MINUTES

The Committee will approve the April 24, 2023 Finance Committee meeting minutes and the April 25, 2023 Executive Committee meeting minutes.

IV. PUBLIC COMMENT

Members of the public will have the opportunity to comment on any matter on the Agenda. Speakers are limited to three (3) minutes.

V. BOARD COMMITTEE UPDATES

A. Finance Committee - Kim Nguyen

1. *Recommend for approval by Board: April 2023 financials - Charter School*
2. *Recommend for approval by Board: April 2023 financials - Conservation Corps*
3. *Discussion: Draft FY 23-24 Charter School Budget/LCFF Funding Formula*

B. Executive Committee - Liz Hunt

1. **Board Schedule** - Change 6/27 Board meeting to 6/28; FY 23-24 meeting calendar; meet on 2nd Thursday of the month starting in October
2. **CEO Annual Performance Evaluation** - will be reviewed in closed session on 6/20

C. Governance Committee - Liz Hunt

1. **New Board Members** - Update about prospective Board members
2. **New Board Member Orientation** - Will coordinate with the monthly orientation for new corpsmembers
3. **Board Roster FY23-24** - Board term renewals & Executive Board Officers

D. Charter School Committee - Rahul Sharma & Dorsey Moore

1. *Discussion: FY23-24 Local Control Accountability Plan (LCAP) Overview*
2. *Discussion: FY23-24 LCFF Overview for Charter School Budget*
3. **Principal's Report - Rahul Sharma**
4. **Head of School Report - Dorsey Moore**

E. Human Resources Committee - Dorsey Moore

1. **Diversity, equity, and inclusion (DEI) work** - HR staff working with Trusaic on remaining details

F. Audit Committee - Kim Nguyen - Update on completion of annual Financial Audit

G. New Business Development Committee - Dorsey Moore

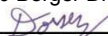
VI. CEO/EXECUTIVE DIRECTOR REPORT - Dorsey Moore

VII. NEXT EXECUTIVE COMMITTEE MEETING - Scheduled Tuesday, June 20, 2023, 12:00 - 1:30 pm.

ADJOURNMENT OF PUBLIC SESSION (Time: _____)

CERTIFICATION OF POSTING AGENDA

I declare that the foregoing agenda was posted and available for review at the Administrative Offices of the San Jose Conservation Corps Charter School, 1560 Berger Drive, San Jose, CA 95112. The agenda is also available on the SJCCCS website at sjcccs.org.


Dorsey Moore, Executive Director

5/19/2023
Date

In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the San Jose Conservation Corps Charter School (SJCCCS) 24 hours prior to the meeting at (408) 283-7171. Materials related to an item on this agenda submitted to the SJCCCS after distribution of the agenda packet are available for public inspection at the SJCCCS Administrative Offices at 1560 Berger Drive, San Jose, CA 95

112 during regular business hours.