**SAN JOSE CONSERVATION CORPS + CHARTER SCHOOL**

**CHARTER SCHOOL Board of Directors Meeting MINUTES**

**Thursday, August 31, 7:30 - 8:00 am**

**In-person location: 1560 Berger Drive, San Jose, CA 95126, 1st floor Conference Room**

**Virtual attendance available at Zoom**

**CALL TO ORDER:** Time:7:34 am

**ROLL CALL:** *Board Members:*

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| P | Liz Hunt (President) |  |
| P | Hamid Saadat (Vice President) |  |
| P | Deryk Clark (Secretary) |  |

## Staff: Dorsey Moore, Kim Nguyen, Rahul Sharma, Andrea Maes

## FOR APPROVAL: AGENDA – On a motion made by Hamid and seconded by Deryk, the board voted to approve the agenda. Vote: Aye - Liz, Hamid, Deryk

## PUBLIC COMMENT – There were no public comments on any items not on the agenda.

## FOR APPROVAL: CONSENT AGENDA

* 1. On a motion made by Hamid and seconded by Deryk, the board voted to approve the June 28, 2023 Charter School Board meeting minutes. Vote: Aye - Liz, Hamid, Deryk

## PUBLIC COMMENT – There were no public comments on any items on the agenda.

## REPORTS

* 1. **Principal Report**: The school year is off to a strong start. As of 8/30 the actual ADA is 148.40, enrollment 192, and attendance is 79.19%. There have been 4 graduates already since the beginning of the year. The second back to school night was held on August 30.
  2. **Superintendent/Head of School:** Dorsey expressed his gratitude for the staff and school leadership to be off to such a strong start to the school year. Looking toward the future, the Admin team is talking to ESUHSD about the charter renewal which has just been pushed back by the state until the Fall of 2024 for approval to start in the 2025-26 school year. In preparation, the school is exploring options about a new site and modified school model. Formal options will be brought back to the board for approval.

## REVIEW AND APPROVAL:

1. Unaudited Charter School Financials for FY22-23 – Kim reviewed the unaudited financials. There were increases in expenses and revenues last year. The school received the ERC funding which made up most of the net income.
   1. On a motion made by Hamid and seconded Deryk the board voted to approve the unaudited Charter School financials for FY22-23. Vote: Aye - Liz, Hamid, Deryk
2. Procedure for Teacher Placement on the SJCC+CS At-Will Salary Step Schedule – Rahul presented the staff’s proposal to place teachers on a step schedule for salaries. This will help with recruiting and retention and will create more transparency as required by WASC and ESUHSD. The salary schedule gets the charter school to being more competitive with other schools in the area.
   1. On a motion made by Hamid and seconded Deryk the board voted to approve adding the teachers to the proposed at-will Salary Step Schedule. Vote: Aye - Liz, Hamid, Deryk

## REVIEW AND DISCUSSION:

## Charter School Renewal Timeline: information about this was shared during the Superintendent/Head of School report.

1. **Next Charter School Board Meeting** - Thursday, October 12, 2023 at 7:30-8:00 am

**ADJOURNMENT:** Time:8:00 am

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