

**SAN JOSE CONSERVATION CORPS + CHARTER SCHOOL**  
**Board of Directors - SPECIAL Meeting MINUTES**  
**Thursday, January 5, 2023, 7:30 - 9:00 am**  
**Location: Held over Zoom**

**CALL TO ORDER:** Time: 7:32 am

**ROLL CALL: Board Members:**

P	Liz Hunt (President)	P	John Medina	P	Alex Webb
P	Ramon Zaragoza (Vice President)	P	Steve Lopes	A	Deryk Clark
A	Bedriye Usta (Treasurer)	P	Hamid Saadat	A	Michelle Retana
P	Brenda Herrmann (Secretary)	A	Leslie Brown		
A	Sandra Murillo (Past President; LOA)	P	Chris Cruz		

Staff: Dorsey Moore, Rahul Sharma, Andrea Maes, Kim Nguyen, Jaime Croteau, Robert Walker, Manny Cardenas

- I. **FOR APPROVAL: VIRTUAL MEETING** - The Board reconsidered the circumstances of the emergency. On a motion made by Alex and seconded by Hamid the board voted to hold this meeting virtually. Vote: Aye: Liz, Brenda, John, Steve, Hamid, Chris, Alex; No Vote: Ramon
- II. **PUBLIC COMMENT** – There were no public comments on any items not on the agenda.
- III. **PUBLIC COMMENT** – There were no public comments on any items on the agenda.
- IV. **SPECIAL BOARD MEETING TOPICS**
  - A. Liz reviewed updates and amendments to the SJCC by-laws and there was some discussion by board members. Some additional wording changes were suggested.
  - B. **FOR APPROVAL:** Based on the discussion and additional proposed updates, no vote was taken in order to give the Governance Committee the opportunity to get final input from the lawyers on these additional changes. The final draft will be presented to the board for approval at a subsequent meeting.
- V. **PRESENTATION**
  - A. Understanding the Annual Financial Statement: Tong Qin, from TPGI CPA, gave a presentation about the function and purpose of the annual audit, as well as information on how to properly read the report.
- VI. **Next Board Meeting** - Thursday, February 2, 2023 at 7:30 am.

**ADJOURNMENT:** Time: 8:46 am