

SAN JOSE CONSERVATION CORPS + CHARTER SCHOOL
CHARTER SCHOOL Board of Directors Meeting MINUTES

Wednesday, June 28, 7:30 - 8:15 am

In-person location: 1560 Berger Drive, San Jose, CA 95126, 1st floor Conference Room

Virtual attendance on Zoom

CALL TO ORDER: Time: 7:33 am

ROLL CALL: *Board Members:*

P	Liz Hunt (President)	A	John Medina	P	Alex Webb
A	Ramon Zaragoza (Vice President)	P	Steve Lopes	P	Deryk Clark
A	Leslie Brown (Treasurer)	P	Hamid Saadat	P	Michelle Retana
P	Brenda Herrmann (Secretary)	P	Chris Cruz		

As per the rules outlined by AB 2449, Alex attended the meeting virtually using Zoom, having good cause circumstances that prevented him from meeting in person.

Staff: Dorsey Moore, Kim Nguyen, Jaime Croteau, Rob Walker, and Andrea Maes

- I. **FOR APPROVAL: AGENDA** – On a motion made by Hamid and seconded by Brenda the board voted to approve the agenda. Vote: Aye – Liz, Brenda, Steve, Hamid, Chris, Alex, Deryk, and Michelle

- II. **PUBLIC COMMENT** – There were no public comments on any items not on the agenda.

- III. **FOR APPROVAL: CONSENT AGENDA** – On a motion made by Hamid and seconded by Michelle the board voted to approve the following consent agenda items:
 - A. May 4, 2023 Board meeting minutes
 - B. June 1, 2023 Board meeting minutes
 - C. April 2023 Charter School Financial Report

Vote: Aye – Liz, Brenda, Steve, Hamid, Chris, Alex, Deryk, and Michelle

- IV. **PUBLIC COMMENT** – There were no public comments on any items on the agenda.

- V. **BOARD COMMITTEE UPDATES**
 - A. **Executive Committee**
 1. **FOR APPROVAL:** Liz reviewed the Board memo that describes the new configuration of the Charter School board for the FY23-24.
 - i. On a motion made by Hamid and seconded by Deryk the board voted to accept resignation of Alex, Brenda, Chris, John, Leslie, Michelle, Ramon, & Steve. Vote: Aye - Liz, Brenda, Steve, Hamid, Chris, Alex, Deryk, and Michelle
 - ii. On a motion made by Brenda and seconded by Steve the board voted to appoint the new slate of Charter School board members and officers to be Liz Hunt, President, Hamid Saadat, Vice President, and Deryk Clark, Secretary. Vote: Aye - Liz, Brenda, Steve, Hamid, Chris, Alex, Deryk, and Michelle
 2. **FOR APPROVAL:** Liz reviewed the new Board Policy for Evaluating the Executive Director/CEO. On a motion made by Brenda and seconded by Steve the board voted to approve the new board policy on evaluating the Executive Director. Vote: Aye - Liz, Brenda, Steve, Hamid, Chris, Alex, Deryk, and Michelle
 - B. **Charter School Committee**
 1. **FOR APPROVAL:** FY23-24 Local Control Accountability Plan (LCAP)
 - i. On a motion made by Hamid and seconded by Deryk the board voted to approve the FY23-24 LCAP. Vote: Aye - Liz, Hamid, Deryk
 2. **FOR APPROVAL:** FY23-24 Local Control Funding Formula (LCFF)
 - i. On a motion made by Deryk and seconded by Liz the board voted to approve the FY23-24 LCFF. Vote: Aye - Liz, Hamid, Deryk
 3. **FOR APPROVAL:** Kim reviewed the charter school budget revenues and expenses for FY23-24
 - i. On a motion made by Hamid and seconded by Deryk the board voted to approve the FY23-24 Charter School Budget. Vote: Aye - Liz, Hamid, Deryk
 4. **Principal’s Report** - Rahul Sharma was on paternity leave.

5. **Head of School Report** - Dorsey Moore shared that it is summer break for the school and gave thanks to all who attended Graduation for our 158 graduates. Assemblymember Ash Kalra gave the address. Staff will send out the video when it is completed. The school is still hiring for a few positions for the new school year, which has been challenging particularly for SPED. Alicia Marquez will be the new Assistant Principal. The school is mentioned in an article in the Mercury News about the potential conflict of interest in Mayor's office regarding Cristo Rey's work study program; we are mentioned in the article related to our exploring working with them but it turned out to not be a good fit for us. Staff is still exploring options for new campuses and starting to work on the charter renewal.

C. Finance Committee

1. **FOR ACCEPTANCE:** Liz reported that the Audit Committee reviewed and made corrections to the audit report, and it has been completed and submitted to the District. However, the board needs to formally accept it. Due to the delay, we will be looking at new auditing firm. There were no findings again this year.
 - i. On a motion made by Deryk and seconded by Hamid, the board voted to accept the FY21-22 Charter School Annual Financial Audit. Vote: Aye - Liz, Hamid, Deryk

VI. CLOSED BOARD SESSION: Evaluation of the CEO/Executive Director

VII. OPEN BOARD SESSION: Liz reported that Dorsey's performance evaluation and compensation package was approved. A portion of his salary is apportioned to the Charter School and the amount will be \$63,750 in salary and \$15,042 for other compensation.

VIII. Next Charter School Board Meeting - Thursday, August 31, 2023 at 7:30-8:00 am

ADJOURNMENT: Time: 8:35 am