

San Jose Conservation Corps + Charter School
Board of Directors – **Executive Committee Meeting Agenda**

Tuesday, January 24, 2023 12:00 - 1:30 PM

<https://us02web.zoom.us/j/89309391506?pwd=SDI1UklyMGdmSjliVXFQb3BSZU1VZz09>

CALL TO ORDER (Time: _____)

ROLL CALL (as noted below)

Board Members:	Staff:
Liz Hunt (President)	Dorsey Moore (Executive Director)
Ramon Zaragoza (Vice-President)	Kim Nguyen (Controller)
Bedriye Usta (Treasurer)	Rahul Sharma (Charter School Principal)
Brenda Burks-Herrmann (Secretary)	Andrea Maes (Ed Development Consultant)
Sandra Murillo (Past President) - on leave	

- I. **FOR APPROVAL: AGENDA**
The Committee will approve the agenda with additions or deletions.
- II. **FOR APPROVAL: VIRTUAL MEETING**
The Committee shall reconsider the circumstances of the emergency, and if the state of the emergency continues to directly impact the ability of Committee members to meet safely in person.
- III. **PUBLIC COMMENT**
This portion of the meeting is reserved for persons desiring to address the Committee on any matter not on the Agenda. The Committee welcomes this opportunity to listen; however, in compliance with the Brown Act, the Committee is not permitted to take action on non-agenda items. Speakers are limited to three (3) minutes.
- IV. **FOR APPROVAL: MEETING MINUTES**
The Committee will approve the November 29, 2022 Executive Committee meeting minutes.
- V. **PUBLIC COMMENT**
Members of the public will have the opportunity to comment on any matter on the Agenda. Speakers are limited to three (3) minutes.
- VI. **BOARD COMMITTEE UPDATES**
 - A. **Executive Committee**
 1. **New Board Members** - Update about prospective board members
 2. **Board Meetings** - Brown Act leniency ends February 28, 2023 impacting future meeting formats
 3. **FOR APPROVAL: ED/CEO Succession Plan** - discussion
 - B. **Governance Committee**
 1. **By-laws Update** - Final update will be ready for board approval after lawyers' review
 - C. **Charter School Committee**
 1. *Recommend for Approval by Board:* **Charter School School Accountability Report Card (SARC)**
 2. *Recommend for Approval by Board:* **CDPH Testing Framework (SB1479)**
 3. *Review:* School Climate Survey Results
 4. **Principal's Report** - Rahul Sharma
 5. **Head of School Report** - Dorsey Moore
 - D. **Human Resources Committee**
 1. **Diversity, equity, and inclusion (DEI) work**
 - E. **Finance Committee** - Bedriye Usta & Kim Nguyen
 1. *Recommend for Approval by Board Pending Finance Committee Discussion:* **Charter School November & December 2022 Financial Report**
 2. *Recommend for Approval by Board Pending Finance Committee Discussion:* **San Jose Conservation Corps November & December 2022 Financial Report**
 - F. **Audit Committee** - Annual Financial Audit update
 - G. **Fundraising Committee** - meeting scheduled for 1/25/2023
 - H. **New Business Development Committee** - Dorsey Moore
- VII. **EXECUTIVE DIRECTOR REPORT** - Dorsey Moore
- VIII. **CLOSED SESSION** - Liz Hunt
 - A. Organizational Structure Update

IX. RECONVENE OPEN SESSION


A. Closed Session report

X. NEXT EXECUTIVE COMMITTEE MEETING - Scheduled Tuesday, February 14, 2023, 7:30-9:00 am. **FOR APPROVAL:** The Committee shall decide if the next Committee meeting will be held virtually.

ADJOURNMENT OF PUBLIC SESSION (Time: _____)

CERTIFICATION OF POSTING AGENDA

I declare that the foregoing agenda was posted and available for review at the Administrative Offices of the San Jose Conservation Corps Charter School, 1560 Berger Drive, San Jose, CA 95112. The agenda is also available on the SJCCCS website at sjcccs.org.



Dorsey Moore, Executive Director

1/22/2023
Date

In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the San Jose Conservation Corps Charter School (SJCCCS) 24 hours prior to the meeting at (408) 283-7171. Materials related to an item on this agenda submitted to the SJCCCS after distribution of the agenda packet are available for public inspection at the SJCCCS Administrative Offices at 1560 Berger Drive, San Jose, CA 95112 during regular business hours.