

**San Jose Conservation Corps + Charter School**  
**Board of Directors – Executive Committee Meeting Agenda**  
**Tuesday, March 28, 2023 12:00 - 1:30 PM**

<https://us02web.zoom.us/j/89309391506?pwd=SDI1UklvMGdmSjliVXFQb3BSZU1VZz09>

**CALL TO ORDER** (Time: \_\_\_\_\_)

**ROLL CALL** (as noted below)

<b>Board Members:</b>	<b>Staff:</b>
Liz Hunt (President)	Dorsey Moore (Executive Director)
Ramon Zaragoza (Vice-President)	Kim Nguyen (Controller)
<i>Vacant</i> (Treasurer)	Rahul Sharma (Charter School Principal)
Brenda Burks-Herrmann (Secretary)	Jaime Croteau (VP Community Impact)
<i>Vacant</i> (Past President)	Andrea Maes (Ed Development Consultant)

**I. FOR APPROVAL: AGENDA**

The Committee will approve the agenda with additions or deletions.

**II. PUBLIC COMMENT**

This portion of the meeting is reserved for persons desiring to address the Committee on any matter not on the Agenda. The Committee welcomes this opportunity to listen; however, in compliance with the Brown Act, the Committee is not permitted to take action on non-agenda items. Speakers are limited to three (3) minutes.

**III. FOR APPROVAL: MEETING MINUTES**

The Committee will approve the January 24, 2022 Executive Committee meeting minutes.

**IV. PUBLIC COMMENT**

Members of the public will have the opportunity to comment on any matter on the Agenda. Speakers are limited to three (3) minutes.

**V. BOARD COMMITTEE UPDATES**

**A. Executive Committee**

1. **Board Members** - Sandra Murillo and Bedriye Usta have resigned from the Board; current size is now 11.
2. **Board Meetings** - Update on Board meeting format due to Brown Act requirements 3/1/23.

**B. Governance Committee**

1. **New Board Members** - Update about prospective Board members.
2. **Committee Membership** - Liz has joined the Finance Committee officially.
3. **By-laws Update** - Committee will make recommendations on changes to the bylaws.
4. **Board Training** - Committee will make recommendations on training for Board members on governance.
5. **Annual Commitment Form** - Board members will need to complete at 4/6 Board meeting.
6. **Form 700** - Is due 4/1; please email to Liz by 3/29. If any questions ask Liz.

**C. Charter School Committee**

1. *Recommend for Approval by Board:* **Dashboard Alternative School Status (DASS)**
2. **Principal's Report** - Rahul Sharma
3. **Head of School Report** - Dorsey Moore

**D. Human Resources Committee**

1. **Diversity, equity, and inclusion (DEI) work**
2. *Recommend for Approval by Board:* **Changes to Masking Requirements**

**E. Finance Committee** - Kim Nguyen

1. *Recommend for Approval by Board:* **Charter School January and February 2023 Financial Report**
2. *Recommend for Approval by Board:* **SJCC January and February 2023 Financial Report**

**F. Audit Committee** - Annual Financial Audit update

**G. New Business Development Committee** - Dorsey Moore

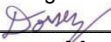
**VI. EXECUTIVE DIRECTOR REPORT** - Dorsey Moore

**VII. NEXT EXECUTIVE COMMITTEE MEETING** - Scheduled Tuesday, April 25, 2023, 12: 00 - 1:30 pm.

**ADJOURNMENT OF PUBLIC SESSION** (Time: \_\_\_\_\_)

**CERTIFICATION OF POSTING AGENDA**

I declare that the foregoing agenda was posted and available for review at the Administrative Offices of the San Jose Conservation Corps Charter School, 1560 Berger Drive, San Jose, CA 95112. The agenda is also available on the SJCCCS website at sjcccs.org.

  
 \_\_\_\_\_  
 Dorsey Moore, Executive Director

3/24/2023  
 \_\_\_\_\_  
 Date

In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the San Jose Conservation Corps Charter School (SJCCCS) 24 hours prior to the meeting at (408) 283-7171. Materials related to an item on this agenda submitted to the SJCCCS after distribution of the agenda packet are available for public inspection at the SJCCCS Administrative Offices at 1560 Berger Drive, San Jose, CA 95112 during regular business hours.