

SAN JOSE CONSERVATION CORPS + CHARTER SCHOOL
CHARTER SCHOOL Board of Directors Meeting MINUTES

Thursday, August 29, 2024; 7:45 - 8:30 am

The meeting was held at 1560 Berger Drive, San Jose, CA 95126, 1st floor Conference Room and also via Zoom

CALL TO ORDER: Time: 7:43 am

ROLL CALL: Board Members:

P	Liz Hunt (President)	
P	Deryk Clark (Vice President)	
V	Hamid Saadat (Secretary)	

As per the rules outlined by AB 2449, Hamid attended the meeting virtually using Zoom, having good cause circumstances that prevented him from meeting in person.

Staff in attendance: Jaime Croteau, Kim Nguyen, John Phung, Andrea Maes

- I. **FOR APPROVAL: AGENDA** - On a motion made by Deryk and seconded by Hamid the Board voted to approve the agenda. Vote: Aye – Liz Deryk, Hamid
- II. **PUBLIC COMMENT** – There were no public comments on any items not on the agenda.
- III. **CONSENT AGENDA** – On a motion made by Hamid and seconded by Deryk, the Board voted to approve the June 27, 2024 Charter School Board regular meeting minutes. Vote: Aye – Liz, Deryk, Hamid
- IV. **PUBLIC COMMENT** – There were no public comments on any items on the agenda.
- V. **REPORTS**
 - A. **Principal:** John gave the Principal's report. The school is behind on ADA as there are students waiting to be enrolled in independent studies which did not start at the beginning of the year due to a teacher vacancy. He introduced the new Admin team that includes a new Assistant Principal, Nicole, Dunn, who stepped up from being our community schools coordinator. The school hosted back to school night on 8/28. The school is building a wellness center on site thanks to a grant from SCCOE. College and career information sessions have started. Recruiting is a big focus, being led by the Dean of Students and the school recruiter. The Assistant Principal will be managing the instructional piece of the school including the teachers and special education. The school is exploring the use of Edgenuity for independent studies. The school is also exploring utilizing MediCal for billing.
 - B. **Superintendent/Head of School:** Jaime introduced John Phung, our new Interim Principal; John brings experience as a Principal, Assistant Principal and has experience with CTE. Jaime also talked about another transition at the charter school to replace the special education and independent studies teacher who left over the summer. For special education the paraeducators (PARA's) are increasing their roles to support day to day services for students on site and there is an excellent credentialed teacher who has been contracted as a consultant who is working virtually. Jaime recognized Andrea who has been helping to fill in the gaps during the transitions. The school is toward the end of the planning grant for our community schools grant and will be applying in the fall for the implementation grant.
- VI. **REVIEW & DISCUSSION**
 - A. **Charter Petition Renewal:** Jaime updated the board on the charter renewal process. After a conversation with the District, the school has decided to put in a charter renewal that keeps the current model rather than also seeking a material revision to implement a hybrid model. Any material revision can be put in later. Overall, the meeting with the District went well and the public meeting as been set for December 17.
 - B. **Compliance and Improvement Monitoring (CIM) Plan for Improvement:** Andrea presented an overview of the Compliance and Improvement Monitoring (CIM) Plan that has been approved by CDE as of March 2024. This will be an ongoing compliance issue this year. The school staff will be working with ESUHSD staff to develop ways to better serve our special education students while addressing the concerns if disproportionality in our special education population.
- VII. **REVIEW & APPROVAL:**
 - A. **Unaudited Charter School Financial Audit FY 23-24:** Kim reviewed the unaudited financials from the 23-24 school year.
 - On a motion made by Deryk and seconded by Hamid the board voted to approve the unaudited Charter School financials. Vote: Aye – Liz, Deryk, Hamid
- VIII. **Next Charter School Board Meeting** - Thursday, October 10, 2024 at 7:30-8:00 am

ADJOURNMENT: Time: 8:47 am