

**SAN JOSE CONSERVATION CORPS + CHARTER SCHOOL**  
**CHARTER SCHOOL - Board of Directors Meeting**  
**Thursday, December 3, 2020, 8:15 - 9:00 am**  
**MINUTES**

**CALL TO ORDER** (Time: 8:37 am)

**ROLL CALL** (as noted below)

**Board Members**

P	Sandra Murillo (President)	P	Hamid Saadat (Past President)	P	Brenda Herrmann
P	Liz Hunt (Vice President)	P	Jim Stoch	A	Bedriye Usta
P	Leslie Brown (Treasurer)	P	Steve Lopes	P	Mahmood Khan
P	Ramon Zaragoza (Secretary)	P	John Medina	P	Chris Cruz

**PUBLIC COMMENT**

- There were no public comments at this meeting

**APPROVAL OF AGENDA**

- **APPROVED:** On a motion made by Hamid and seconded by Liz the board approved the agenda without any additions or deletions.

**APPROVAL OF MINUTES**

- **APPROVED:** On a motion made by Liz and seconded by Hamid the board unanimously approved the November 5, 2020 SJCC Charter School Board meeting minutes.

**NEW BUSINESS**

**1. Board Committee Updates**

- a. **Executive** – Sandra reported that the CEO review is near completion and there will be a report at the next meeting in February.
- b. **Governance** – Liz reminded all board members that the Brown Act Training must be completed.
- c. **Charter School Update**
  - i. The Principal, Rahul Sharma, reported that ADA is at 139.2; there was no school the week prior to the meeting because of Thanksgiving so there was no significant update.
  - ii. Single Plan for Student Achievement (SPSA)
    - Rahul presented the SPSA plan and noted that goals and action items were taken from and aligned with last year's LCAP and the WASC action plan.
    - **APPROVED:** On a motion made by Liz and seconded by Hamid the board approved the 2020-21 SPSA by unanimous vote.
  - iii. Budget Overview for Parents
    - Andrea gave a brief review of the Budget Overview for Parents which will be posted on the school website as a resource.
    - **APPROVED:** On a motion made by Liz and seconded by Hamid the board approved the 2020-21 Budget Overview for Parents by unanimous vote.
- d. **Finance** – Leslie and Kim
  - i. First Interim Budget
    - Kim presented the first interim budget; there are very few adjustments on the expense side; the budget reflects the addition of the LLMF and slight increase in ESSA funding.
    - **APPROVED:** On a motion made by Brenda and seconded by Liz the board approved the First Interim Budget by unanimous vote.
  - ii. Financials
    - Kim presented the FY 20-21 October financials.
- e. **Audit** - Kim
  - i. FY20 Final Audit Report
    - On behalf of the audit committee, Liz reported there were no findings and the audit went smoothly this year. The Audit Committee recommends approval by the board.

- **APPROVED:** On a motion made by Hamid and seconded by Brenda the board approved the FY20 Final Audit Report by unanimous vote.
2. **Head of School Report – Dorsey**
    - Dorsey gave a brief report.
  3. **Next Board Meeting - Sandra**  
**Regular Board Meeting - Thursday**, February 4, 2020, 7:30 am hosted through Zoom

**ADJOURNMENT** (Time: 9:04 am)