

**SAN JOSE CONSERVATION CORPS + CHARTER SCHOOL**  
**CHARTER SCHOOL Board of Directors - Meeting MINUTES**  
**Thursday, May 4, 2023**

The meeting was held at 1560 Berger Drive, San Jose, CA 95126, in the 1st floor Conference Room & also via Zoom.

**CALL TO ORDER:** Time: 7:38 am

**ROLL CALL:** *Board Members:*

P	Liz Hunt (President)	A	John Medina	A	Alex Webb
P	Ramon Zaragoza (Vice President)	A	Steve Lopes	P	Deryk Clark
P	Brenda Herrmann (Secretary)	P	Hamid Saadat	P	Michelle Retana
A	Bedriye Usta	P	Leslie Brown	P	Chris Cruz

As per the rules outlined by AB 2449, Brenda and Chris attended the meeting virtually using Zoom, having good cause circumstances that prevented them from meeting in person.

*Staff Present:* Andrea Maes, Dorsey Moore, Jaime Croteau, Kim Nguyen, Patrick Boyle, Rahul Sharma

- I. **FOR APPROVAL: AGENDA** - On a motion made by Hamid and seconded by Chris, the Board voted to approve the agenda. Vote: Aye – Liz, Ramon, Brenda, Hamid, Leslie, Deryk, Michelle, Chris
- II. **PUBLIC COMMENT** – There were no public comments on any items not on the agenda.
- III. **FOR APPROVAL: CONSENT AGENDA** - On a motion made by Hamid and seconded by Chris, the Board voted to approve the 4/6/23 Board Meeting minutes, and the Charter School March 2023 Financial Report. Vote: Aye – Liz, Ramon, Brenda, Hamid, Leslie, Deryk, Michelle, Chris
- IV. **PUBLIC COMMENT** - There were no public comments on any agenda items.
- V. **BOARD COMMITTEE UPDATES**
  - A. **Executive Committee**
    1. **Board meetings:**
      - Liz reported that we will combine Executive and Finance Committees to be more efficient. Alex will attend the first part of the Executive Committee meeting to review the finances.
      - For FY 23-24 we are working on decreasing the number of Charter School Board meetings; we will bring a proposed schedule to the 6/1 Board meeting.
  - B. **Charter School Committee**
    1. **FOR APPROVAL:** On a motion made by Ramon and seconded by Chris, the Board voted to approve the Fiscal Year 2023-24 Charter School CalSTRS Reporting Agreement. Vote – Aye Liz, Ramon, Brenda, Hamid, Leslie, Deryk, Michelle, Chris
    2. **FOR APPROVAL:** On a motion made by Hamid and seconded by Chris, the Board voted to approve the SCCOE Charter School MOU for CalSTRS. Vote – Aye Liz, Ramon, Brenda, Hamid, Leslie, Deryk, Michelle, Chris
    3. **FOR APPROVAL:** On a motion made by Brenda and seconded by Hamid, the Board voted to approve the School Year 2023-24 Instructional Calendar. Vote – Aye Liz, Ramon, Brenda, Hamid, Leslie, Deryk, Michelle, Chris
    4. **FOR APPROVAL:** On a motion made by Brenda and seconded by Hamid, the Board voted to approve the School Year 2023-24 Bell Schedule. Vote – Aye Liz, Ramon, Brenda, Hamid, Leslie, Deryk, Michelle, Chris
    5. **Principal's Report** - Rahul reported that ADA was 129.87, attendance was 81.33%, and there were 184 students enrolled. Classes are full and parking is tight. Four out of 7 open staff positions are filled, and they are still searching for Math, Special Education, and Independent Studies teachers. As of the meeting time, there were 83 graduates, with the potential for 120-130 by the end of the school year. He reminded Board members to please RSVP for graduation, which will be held on June 2 at 11:00 am at Overfelt High School. The speaker will be State Representative Ash Kalra this year.
    6. **Head of School Report** - Dorsey gave appreciation for the Charter School team, which is already working on the charter renewal process which will be submitted in the fall. The leadership team also continues to explore the possibility of a new campus and has had several positive meetings with SVCTE/MetroEd about exploring a partnership. The goal is to have 3 potential options for the Board to consider for approval for the 24-25 school year. We have submitted an application to PG&E for additional parking.
  - C. **Finance Committee** – The financial audit is still not completed per the extraordinary delay from the audit firm. As soon as it is completed, the Audit Committee will meet to review it and will send it to the full Board

for final approval. The Audit Committee will be looking for a new audit firm.

**VI. Next Charter School Board Meeting** - Thursday, June 1, 2023 at 7:30 am.

**ADJOURNMENT:** Time: 7:54 am.