

**SAN JOSE CONSERVATION CORPS + CHARTER SCHOOL**  
**Board of Directors - Meeting MINUTES**  
**Thursday, October 6, 2022, via Zoom**

**CALL TO ORDER** Time: 7:38 am

**ROLL CALL:**

**Board Members**

|   |                                 |   |              |   |                 |
|---|---------------------------------|---|--------------|---|-----------------|
| P | Liz Hunt (President)            | P | John Medina  | A | Alex Webb       |
| P | Ramon Zaragoza (Vice President) | P | Steve Lopes  | P | Deryk Clark     |
| P | Bedriye Usta (Treasurer)        | A | Hamid Saadat | A | Michelle Retana |
| P | Brenda Herrmann (Secretary)     | A | Leslie Brown |   |                 |
| A | Sandra Murillo (Past President) | P | Chris Cruz   |   |                 |

*Staff attending: Dorsey Moore, Kim Nguyen, Rahul Sharma, Andrea Maes*

- I. **FOR APPROVAL: AGENDA** - On a motion Chris and seconded by Steve, the board voted to approve the agenda. Vote Aye from Liz, Ramon, Bedriya, Brenda, Steve, Chris, Deryk
  
- II. **FOR APPROVAL: VIRTUAL MEETING**  
 On a motion made by Chris and seconded by Ramon, the Board reconsidered the circumstances of the emergency, and because the state of the emergency continues to directly impact the ability of Board members to meet safely in person, the Board voted to meet virtually. Vote: Aye from Liz, Ramon, Bedriya, Brenda, Steve, Chris, Deryk.
  
- III. **PUBLIC COMMENT** - There was no public comment on any items NOT on the agenda.
  
- IV. **FOR APPROVAL: CONSENT AGENDA** - On a motion Chris and seconded Steve, the board voted to approve the items on the consent agenda. Vote: Aye from Liz, Ramon, Bedriya, Brenda, Steve, Chris, Deryk
  
- V. **PUBLIC COMMENT** - There were no public comments on any agenda items.
  
- VI. **BOARD COMMITTEE UPDATES**
  - A. **Executive Committee**
    1. **Board Self-Assessment:** Mary Hiland presented the results of the Board Self-assessment. She highlighted that there were no red flags in the survey as far as critical elements that are not be undertaken by the board. Strong in the following areas: engagement, impact, ED relationship; areas not quite as strong: building the board, board leadership, and ensuring resources for the organization. Overall, there was improvement from 2019. Mary reminded the board that taking time to get to know each other is important in building the effectiveness of the board as a team. Mary reviewed some of the recommendations from the report and encouraged the board to review them and decide which areas to prioritize.
    2. **FY 22-23 Board Work Plan:** Liz presented the Board Work Plan which was developed from the results of the Board Self-Assessment. There are 14 items on this year's work plan, ranked in order of importance.
    3. **New Board Members:** The board will consider a new Board member, Stephanie Orosco, at the next board meeting as Stephanie was unable to attend this month.
    4. **Board Meeting Format:** The next meeting of the board in November will be done in a HYBRID format.
  - B. **Governance Committee**
    1. **Potential Board Members:** The BoardLead application was submitted. Potential candidates were invited to the 9/30 luncheon.
  - C. **Charter School Committee**
    1. **Principal's Report** - Rahul Sharma – there are 170 students enrolled; both ADA and attendance rates have increased a bit since last week. The school has hired a new administrative assistant. Beautiful Day will be working to improve the campus by updating to LED lighting, painting, covered the outdoor seating area, etc. Councilmember Maya Esparza will be there to visit during the work day.
    2. **Head of School Report** - Dorsey Moore reported that the new management structure is working well for the charter school and that parking issues are continuing to be worked on.
  - D. **Human Resources Committee**
    1. **Diversity, Equity, and Inclusion (DEI) Work** – Dorsey reported that the pay equity study is progressing in order to help create a key metric in this area; once the key metric is ready (likely not until February) there will be a full presentation on this
  - E. **Finance Committee** – the financials were approved through the consent agenda. There were no further questions or discussion.
  - F. **Fundraising Committee**
    1. **Annual Luncheon** – Dorsey thanked the board members who were able to attend and the staff who were able to pull together a fabulous event. A full report will be given at the next meeting.

**G. New Business Development Committee** - Steve Lopes reported that the construction team has primarily been working to upgrade the Berger site, including the community room to prepare for the Luncheon; these projects give students more opportunity to learn on the job. The organization is still waiting for permits on the warehouse. 11 tiny homes are occupied.

- VII. CEO Report** - Dorsey highlighted some of the new staff who have been hired, particularly in the area of corpsmember development. About the luncheon, Dorsey gave kudos to everyone who contributed to the luncheon and is proud to have been able to acknowledge the city and their partnership. The luncheon will be a jumping off point for developing a new fund development strategy as we bring on new staff in this area; particular areas of growth are potentially in corporate giving. The new VP of Social Enterprise will start in November. The new VP of Corpsmember Success has hit the ground running and is completing an assessment in order to create a plan for moving forward. Food Security Project (FSP) work continues, potentially through March; discussions are underway with the city and Second Harvest. For the CalTrans contract, the CCC will be the intermediary. The Bottle Bill expansion was signed into law which will boost our Zero Waste Efforts as it includes some built in funding for local corps. Resilience corps 2.0 – 60 CMS are enrolled in the first cohort. Related to Resilience Corps, SJCC hosted the Cal Volunteers Climate Action Corps members with state-wide leadership. SVCN notified us that SJCC will receive the Collaborative Impact Award at their event on October 20<sup>th</sup>.
- VIII. Next Board Meeting** - Thursday, November 3rd at 7:30 am. On a motion by Brenda and seconded by Ramon, the board to approve that the next board meeting will be held in a hybrid format (in person and also via Zoom). .  
Vote: Aye from Liz, Ramon, Bedriya, Brenda, Steve, Chris, Deryk, John

**ADJOURNMENT:** Time: **8:48 am**