

SAN JOSE CONSERVATION CORPS + CHARTER SCHOOL

Board of Directors - Meeting Agenda

Tuesday, February 1, 2022, 7:30 - 9 am

<https://us02web.zoom.us/j/86159990053?pwd=R0tWRytYeG9hQnZxQnpNVHl0cWIEUT09>

CALL TO ORDER (Time: _____)

ROLL CALL (as noted below)

Board Members

Liz Hunt (President)	Jim Stoch	John Medina
Ramon Zaragoza (Vice President)	Steve Lopes	Alex Webb
Bedriye Usta (Treasurer)	Hamid Saadat	Deryk Clark
Brenda Herrmann (Secretary)	Leslie Brown	Michelle Retana
Sandra Murillo (Past President)	Chris Cruz	Sonia Avitia

- I. **FOR APPROVAL: AGENDA** - The Board will approve the agenda.
- II. **FOR APPROVAL: VIRTUAL MEETING** - The Board will reconsider the circumstances of the emergency, and if the state of the emergency continues to directly impact the ability of Board members to meet safely in person.
- III. **PUBLIC COMMENT** - This portion of the meeting is reserved for persons desiring to address the Board on any matter not on the Agenda. The Board welcomes this opportunity to listen; however, in compliance with the Brown Act, the Board is not permitted to take action on non-agenda items. Speakers are limited to three (3) minutes.
- IV. **FOR APPROVAL: CONSENT AGENDA** - The Board will approve the consent agenda.
 - A. December 2, 2021 Charter School Board meeting minutes
 - B. December 2, 2021 Charter School Board Special meeting minutes
 - C. December 2, 2021 San Jose Conservation Corps Board meeting minutes
 - D. San Jose Conservation Corps December 2021 Financial Report
- V. **BOARD COMMITTEE UPDATES**

Members of the public will have the opportunity to comment on any matter on the Agenda. Speakers are limited to three (3) minutes.

 - A. **Executive Committee** - Liz Hunt
 - 1. **Brown Act (BA) Compliance** – Audit, Executive & Finance committee meetings have to follow BA; need only 1 Executive, Finance & Board meeting; adding items to agenda; Form 700 due 4/1
 - 2. **CEO Performance Evaluation for CY2021** - Give report from closed session
 - B. **Charter School Committee**
 - 1. **Principal's Report** - Rahul Sharma, Principal
 - 2. **Head of School Report** - Dorsey Moore
 - 3. **FOR APPROVAL: School Accountability Report Card (SARC)** - Board to approve report
 - C. **Human Resources Committee** - Sandra Murillo
 - 1. **FOR APPROVAL: COVID-19 Sick Time Usage** - Board to approve procedures for sick time usage for COVID-19
 - 2. **FOR APPROVAL: COVID-19 Mandatory Booster Policy** - Board to approve policy to make booster shots mandatory
 - D. **Finance Committee** - Bedriye Usta & Kim Nguyen
 - 1. **FOR APPROVAL: Refinance of Berger Drive** - Board to approve refinance with CA Bank of Commerce
 - 2. For Discussion: Memo on Charter School budget status
 - 3. **FOR APPROVAL: Charter School December 2021 Financial Report** - Board to approve report
 - 4. For Discussion: *Agency Budget Projection* - Board to review mid-year budget projection
 - E. **New Business Development Committee** - Dorsey Moore
 - 1. **Community Housing Solutions** - updates
- VI. **Executive Director Report** - Dorsey Moore
 - 1. **Strategic Planning** - Jaime Croteau to present information on program/area assessments; confirm Board retreat dates on 2/19 & 4/30, 9 am – 4 pm; discuss Board assessment
- VII. **CLOSED SESSION:** Review process for CEO Performance Evaluation for CY2021; personnel updates
- VIII. Give report from closed session
- IX. **Presentation - Progress Made on Board Goals FY21-22** - Liz Hunt to review goals the Board has achieved so far this fiscal year
- X. **Next Board Meeting** - Thursday, March 3rd at 7:30 am. **FOR APPROVAL:** The Board will decide if the next Board meeting will be held virtually.

CERTIFICATION OF POSTING AGENDA

I declare that the foregoing agenda was posted and available for review at the Administrative Offices of the San Jose Conservation Corps Charter School, 1560 Berger Drive, San Jose, CA 95112. The agenda is also available on the SJCCCS website at sjcccs.org.

1/28/2022

Dorsey Moore, Head of School

Date

In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the San Jose Conservation Corps Charter School (SJCCCS) 24 hours prior to the meeting at (408) 283-7171. Materials related to an item on this agenda submitted to the SJCCCS after distribution of the agenda packet are available for public inspection at the SJCCCS Administrative Offices at 1560 Berger Drive, San Jose, CA 95112 during regular business hours.