

SAN JOSE CONSERVATION CORPS & CHARTER SCHOOL
CHARTER SCHOOL - Board of Directors Meeting
Thursday, November 1, 2018 7:30-9:00am
2650 Senter Rd., San Jose, CA 95111– Classroom 4
MINUTES

Conference Call (Call-in Number: 408-703-1455; no PIN)

CALL TO ORDER (Time: 7:40am PDT):

ROLL CALL (as noted below) *QUORUM ACHIEVED*

Board Members

X	Sandra Murillo (President)	+	Mark Lazzarini	+	Mahmood Khan
X	Liz Hunt (Vice President)	+	Leslie Brown	+	Steve Lopes
+	Anna Chan (Treasurer)	+	Jess Gutierrez	+	Joyce Montgomery
+	Jim Stoch (Secretary)	+	Fidel Gonzalez		
+	Hamid Saadat (Immediate Past President)				

Procedural Note: Anna Chan presided over the SJCC&CS board meetings as both Sandra Murillo and Liz Hunt were unable to attend.

APPROVAL OF AGENDA

Chan called for a motion to approve the agenda. Saadat made the motion. Lazzarini seconded it. Board voted unanimously to approve it.

APPROVAL OF MINUTES

Chan called for a motion to approve the minutes of the October 4, 2018 Charter School Board meeting. Saadat made the motion. Lazzarini seconded it. The Board voted unanimously to approve the minutes.

Staff Presentation: Anna Chan directed the meeting outdoors for the Board to attend roll call for the crews going out for the day's assignments. The Board learned of the crews' procedures and toured their equipment storage area. Loaves and Fishes provides the teams with food to start their day with a meal before going to work. Fidel Gonzalez impressed the students with his story of starting at the Corps and his career path that led him to the Santa Clara Water District and an active member of the SJCC&CS Board of Directors.

See notes in Conservation Corps minutes concerning the staff presentation on tiny homes by John Dyer.

NEW BUSINESS

1. Board Committee Updates – Dorsey

- a. **Executive** – Same as SJCC above.
 - i. Board Training, next steps: We have rights to the training the Board received online for review of current members and training new ones.
 - ii. By Laws: Liz Hunt working on them and will have them ready for review at the Board retreat/strategic planning session
 - iii. Strategic Planning Process: scheduled for 12/1/18, 9am-3pm. Location tbd.
- b. **Charter School** – Dan Law has resigned from the Board but will remain as our advisor on insurance

- c. **Finance** – Kim reported that the financial condition of the Charter School continues to be challenging due to a lower ADA than anticipated. ADA now at 144; needs to be over 150.
 - a. **Audit** – Jess reported that the field work is done and the final report analysis will be ready for Board review and the December BOD meeting.
 - b. **Fund Development:** Spring Luncheon update – Mark reported that the date of the Spring fund-raising luncheon will be 4/25/19 in the community room of Berger campus.
 - c. **Asset Management** – Mark reported that a committee has been formed and will meet soon to study the possible sale of Berger campus, and relocation of the campus. A plan will be prepared and shared with Dorsey.
- 2. Executive Director Report** – Dorsey delivered his report. The Board discussed the salient points, and Dorsey answered their questions. The Board accepted the report as delivered.

3. Next Board Meetings

Thursday, December 6, 2018, 7:30 – 9:00am at **Berger Dr. campus**, San Jose

ADJOURNMENT (Time: 8:39am PDT) Anna Chan called for a motion to adjourn the meeting. Jim Stoch made the motion and Hamid Saadat seconded it. Board unanimously approved it.