

**SAN JOSE CONSERVATION CORPS & CHARTER SCHOOL**  
**CHARTER SCHOOL - Board of Directors Meeting**  
**Thursday February 7, 2019 7:30 - 9:00am**  
**1560 Berger Drive, San Jose, CA 95112 – Boardroom**  
**Agenda**

**Conference Call** (Call-in Number: 408-703-1455; no PIN)

**CALL TO ORDER** (Time: 8:34am PST)

**ROLL CALL** (as noted below: T: present, X: absent)

**Board Members**

T	Sandra Murillo (President)	T	Mark Lazzarini	T	Mahmood Khan
T	Liz Hunt (Vice President)	T	Leslie Brown	X	Steve Lopes
T	Hamid Saadat (Treasurer)	T	Jess Gutierrez		
T	Jim Stoch (Secretary)	T	Fidel Gonzalez		
T	Joyce Montgomery				

**AGENDA APPROVAL**

Sandra Murillo asked for approval of the agenda. Hamid Saadat made the motion and Liz Hunt seconded it. The motion passed unanimously.

**APPROVAL OF MINUTES**

President Murillo asked for approval of the December 6, 2018 Conservation Corps Board meeting minutes. Hamid Saadat made the motion and Jim Stoch seconded it. The motion passed unanimously. Liz offered one change to the minutes from the December 2018 meeting. Mahmood Kahn was in attendance.

**NEW BUSINESS**

**1. Board Committee Updates – Sandra**

**a. Executive – Sandra Murillo**

- i. **Recommendation to Full Board for Approval:** Sandra presented Hamid Saadat to be Interim Treasurer. Joyce Montgomery made motion to approve. Jim Stoch seconded the motion. Board approved unanimously.
- ii. Strategic planning process update

**b. Charter School – Joyce Montgomery**

- i. **Recommendation to Full Board for Approval:**  
Request for Allowance of Attendance due to Emergency Conditions (Hazardous Air Quality) Form J-13A for November 16, 2018 Joyce asked the Board to approve our exception for one day of school missed due to heavy smoke from fires. Jim seconded the motion and Board approved it unanimously.

**c. Finance – Kim Nguyen (Controller):** No obligation for Charter school to continue to pay rent because not using Berger drive facility. This liability will not be accrued going forward. Financials look positive, but this is mostly because we don't have our P2 yet. We will adjust this later.

**d. Audit – Jess –** We will retain VTD for one more year while we interview new auditing firms for the future.

**2. Executive Director Report – Dorsey:** ADA is still challenge at 130. Partnering with high school counselors and pointing Natalie in direction where we can access most potential students. 62 graduating students in June, to date. Recruiting will have to ramp up to replace graduating students. Site improvements necessary to upgrade Senter to make feel more like a school campus. Still have students dropping kids at our daycare and being shuttled to Senter campus. WASC self-assessment will be due March 2020. Gives us year to get it done. Positive feedback from ESUHSD. Mark suggested April board meeting be at Senter.

**3. Next Board Meetings - Sandra**

- **Regular Board Meeting** - Thursday, March 7, 2019, 7:30 – 9:00am at Berger Drive Campus

**ADJOURNMENT** (Time: 8:49am PST) President Murillo asked for a motion to adjourn. Hamid Saadat made the motion and Liz Hunt seconded it. The Board voted unanimously to adjourn.